

## Chapter 2

# USPC REGIONAL STRUCTURE – in your area!

.....

*In this chapter:*

- ▶ Regional Governance
  - ▶ Regional Council
  - ▶ Regional Supervisor
    - Duties of the Regional Supervisor
  - ▶ Regional Instructional Coordinator
  - ▶ Horse Management Organizer
- .....

***D**id you know that many Regional Supervisors at some point served as a DC? They know first hand many of the struggles your club may face, and they are ready to be a resource and support for your club. They want nothing more than for your club and members to flourish and grow.*

## *Regional Governance*

Each region is governed by a Regional Supervisor (RS), and if needed, one or more Vice Regional Supervisors (VRS), who are recommended by the Regional Council, appointed by the Vice President for Regional Administration (VPRA), and confirmed by the USPC Board of Governors. The RS directs, supervises and controls all matters in the region and in the regional clubs. The RS and VRS act as liaisons between the National Organization and the clubs within a region, and as such, are directly responsible for communicating national policy to clubs and for conveying the concerns of the clubs to the VPRA.

The RS and any VRS are supported by the Regional Secretary, the Regional Treasurer, and any other established offices required to efficiently manage the operations and activities of the region.

## Chapter 2 – USPC REGIONAL STRUCTURE

---

### *Regional Council*

Each region has a Regional Council to provide assistance, advice and cooperation necessary for the Regional Supervisors to govern the region effectively. All Regional Officers are members of the Council, as are all club DCs, and Jt-DCs. In addition, regions may have in place a policy to designate others as members of the Council. However, the majority of the membership must consist of District Commissioners and Joint District Commissioners.

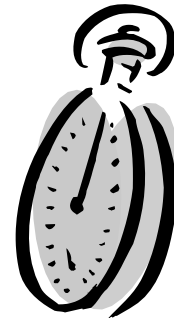
Regional Council meetings are held throughout the year as needed to foster communication between all members of the Council, and an Annual Meeting is held in the fall of each year. Your involvement with the Council will keep you informed of the activities in your region and of the resources available to your club.

### *Regional Supervisor*

The Regional Supervisor is charged with the ultimate accountability for all activities in the region. The RS is thoroughly familiar with USPC Bylaws, policies and procedures; the RS knows the region, its strengths and weaknesses, and its resources and facilities.

A primary concern of the RS is the support of the DCs in the region. RSs know that successful clubs are those with dedicated, energetic, and informed leadership. Most RSs endeavor to visit every club in the region at least once annually, where that is feasible and appropriate. In geographically large areas, the Vice RS(s) may take on part of this responsibility. In addition to monitoring the progress and safety of regional activities, this allows DCs, members and parents to communicate and acquaint themselves with the RS.

RSs have a variety of duties and responsibilities, but those most closely affecting the club are listed below.



**REMEMBER: Contact your RS whenever you have questions or want to seek advice about your club. They're there to help!**

## Chapter 2 – USPC REGIONAL STRUCTURE

---

### **DUTIES OF THE REGIONAL SUPERVISOR**

- ▶ Approve and appoint DCs and Jt-DCs and other officials of the region, such as Regional Instruction Coordinator (RIC) and Horse Management Organizer (HMO).
- ▶ Ensure that the region and all clubs in the region adhere to the policies of USPC.
- ▶ Act as liaison between the Board of Governors, national officers and committees, and the clubs within the region. Provide information for all persons involved with the planning and administration of clubs and instruction and activities programs.
- ▶ Organize at least one annual planning meeting of the Regional Council, and assist in planning forthcoming regional activities at this meeting.
- ▶ Set regional dues and fees with the approval of the Regional Council.
- ▶ Establish, with the Regional Council, such regional policies as may be necessary for the efficient administration of the region and to ensure that regional policies are consistent with national policy, and that they have been approved by the Vice President of Regional Administration.
- ▶ Assess and evaluate club mounted and unmounted instructional programs with the assistance of the RIC.
- ▶ Organize or appoint a chairperson to organize at least one USPC qualifying competition in each discipline at the regional level or to facilitate opportunities for members to qualify for championships at these events in other regions.
- ▶ Organize test preparation clinics for upper-level tests as necessary for candidates in the region.
- ▶ Recommend candidates for upper-level testings/ratings and to endorse only those active Pony Club members who meet the requirements listed in the Standards of Proficiency.
- ▶ Encourage and support participation in national activities such as Annual Meeting, Championships, and Exchanges.

### *Regional Instruction Coordinator*

Every region has a Regional Instruction Coordinator (RIC). They work with the RS to identify individual club instructional needs. One of their responsibilities is to assist DCs in recognizing and implementing appropriate and effective mounted and unmounted instructional programs. This person is a great resource for your club as your members' needs evolve. Don't be shy – ask for help, input, and guidance!

### *Horse Management Organizer*

Another position that every region has is a Horse Management Organizer (HMO). They work within the region to promote the teaching of Horse Management and that judging at competitions is an educational experience. This person recruits people to become trained Horse Management (HM) judges, assist rally organizers with HM judge staffing, and organizes regional HM seminars. They will be a great resource for you to use to find people well versed in Horse Management to teach your members.