

**UNITED STATES PONY CLUBS
POLICY STATEMENT**

SUBJECT: FORMAT POLICY

POLICY NO: 1710

EFFECTIVE DATE: 5/2/93

I. PHILOSOPHY:

In order to provide a standard format, to define specific responsibility and authority, and to provide subsequent supervision and evaluation, the Board desires a consistent presentation of Board Policies. This format, in connection with other procedural policies for policy approval, provides echelons of The United States Pony Clubs with a clear insight to the desires and intents of the Board.

II. POLICY STATEMENT:

The Policy of the Board of Governors is that any proposed Board Policies submitted to the Board of Governors shall be in the format of Attachment "A".

III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:

This policy concerns "format" only. Procedural steps for the introduction, review, approval, and dissemination of Board Policies are covered in Board Policy 1700.

IV. DELEGATION OF AUTHORITY:

- A. The Chair of the Policy Committee shall have the responsibility for this policy.
- B. The President shall have oversight of this policy.

V. ENACTMENT:

Melanie M. Hearcock

Established: _____

Date: 5/2/93

Board President

VI. ATTACHMENT:

- A. Policy Format