

**ATTACHMENT A TO POLICY 1710**

**UNITED STATES PONY CLUBS  
POLICY STATEMENT**

**SUBJECT:**

**POLICY NO:**

**EFFECTIVE DATE:**

**I. PHILOSOPHY:**

This section should contain:

- A. Background, rationale, reasoning and objective.
- B. Should be limited to 200 words.
- C. Should start with the words "In order to . . ."

**II. POLICY STATEMENT:**

This section should consist of one (1) sentence starting with the words, "The policy of the Board of Governors is . . ."

**III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:**

This section contains specific and clearly defined and additional statements of implementation, including exceptions, if the Board desires to participate, in the "How, where, when and who" of policy interpretation and enforcement.

**IV. DELEGATION OF AUTHORITY:**

This section specifies who may further interpret the basic policy and issue amplifying instructions. It sets the lowest level of delegation.

**V. ENACTMENT:**

Established: \_\_\_\_\_ Date:

Board President