

**UNITED STATES PONY CLUBS
POLICY STATEMENT**

SUBJECT: INSTRUCTION COUNCIL
POLICY NO: 5000

EFFECTIVE DATE: 5/2/93
REVISED DATE: 05/20/17

I. PHILOSOPHY:

In order to effectively coordinate and enhance its mission of education at all levels the Board of Governors realizes that a USPC Instruction Council is necessary to accomplish certain tasks that are impractical for the Board acting as a committee of the whole to handle.

II. POLICY STATEMENT:

The policy of the Board of Governors is that an Instruction Council be formed.

III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:

A. Membership

1. The Instruction Council shall be under the direction of the Vice President of Instruction and shall consist of the Chairpersons of all the Instruction Committees, a designee of the Vice President of Activities, and no more than three (3)"at-large" members.
2. The "at-large" members shall be nominated by the Vice President of Instruction and by the President, and ratified by the Board of Governors. They shall be selected for their broad-based knowledge of USPC and for their expertise in one or more areas. They shall be appointed annually, and, except in unusual circumstances, shall not serve more than three consecutive years.

B. Duties and Responsibilities

The Instruction Council shall support and coordinate the activities of the Instruction Committees that provide curriculum, certifications and horse management judging; strive to prevent conflict or duplication between committees; and ensure that an emphasis on safety is maintained.

1. The Instruction Council shall evaluate, plan and implement programs to enhance instruction.
2. The Instruction Council shall review and update the Pony Club Standards of Proficiency.
3. The Instruction Council shall develop plans for instructor training to standardize instruction nationwide including the training of examiners.
4. The Instruction Council members shall act as advisors to the Board of Governors and shall function under the guidance of the Vice President of Instruction in accordance with approved policies.

IV. DELEGATION OF AUTHORITY:

The Vice President of Instruction shall have oversight of this policy.

V. ENACTMENT:

A handwritten signature in black ink that reads "Marg P. Heath". The signature is written in a cursive, slightly slanted style.

Established _____ Date: 01/16/04

Board President