

ATTACHMENT E TO POLICY 5001 NATIONAL TESTING COMMITTEE

In order to accomplish effectively the mission of The United States Pony Clubs, Inc., and to provide greater organizational representation, the Board of Governors realizes that a National Testing Committee is necessary, created by Board resolution that establishes the name, nature, function, and tenure.

A. Committee Membership. In addition to the membership requirements of the Policy 5001, the National Testing Committee has the following specific membership requirements: current national examiner compliance and approval of the Vice-President of Instruction in consultation with committee chairs.

B. Responsibilities and Tasks.

1. Works with the Curricula & Standards Committee and the C-3/H-B Curricula Committee to revise all National Level Standards of Proficiency.
2. Works with the Curricula & Standards Committee and the C-3/H-B Curricula Committee to review and revise test sheets as needed for all National Level Standards of Proficiency.
3. Oversees, in conjunction with the National Office, the scheduling of all National Tests.
4. Creates and assigns panel of National Examiners to each National Level Testing.
5. Acts as resources for examiners in the field and resolves any conflicts arising from National Level Testings.
6. Develops, maintains, and retires those on the roster of current National Examiners.
7. Directs and evaluates the Apprentice programs.
8. Organizes the National Examiners Seminar with assistance from the H-B/C-3 Curricula Committee, who organizes the educational C-3/H-B portions.
9. Supervises preparation and dissemination of guidelines for all National Level Standards.
10. Works with the Curricula & Standards Committee to provide educational materials for the study of H-HM/H/H-A, B, and A National Level Standards.
11. Reviews evaluations of all National Examiners and all National Level Testings.

C. Reporting and Representation.

1. The National Testing Committee reports to the Vice-President of Instruction.
2. The National Testing Committee must provide representation to the following:

C-3/H-B Curricula Committee
Curricula & Standards Committee