



The United States Pony Clubs, Inc.



C-2 HORSE MANAGEMENT TEST SHEET

Candidate's Name _____ Name of Pony Club/Riding Center _____

District Commissioner/Center Administrator _____ Region _____

NOTE: Before beginning test, Examiners must read "Guidelines for Club/Center Certifications- D-1 through C-2" and the D Standard of Proficiency (SOP), including "Information for Candidates," "Testing Information," and "Examiners." Examiner must have copy of the SOP with them during test. Examiner comments must give specific reasons if a candidate does not pass any phase. **Turnout, Bandaging and Leading/Longeing may be tested separate from other sections. All sections must be passed to be awarded the C-2 HM certification.**

HORSE MANAGEMENT EXPECTATIONS: The candidate should show a solid awareness of cause and effect in horse management skills. Assistance is allowed in the demonstrations of bandaging, longeing, and loading mount.

PRESENTATION/TURNOUT AND TACK

- Present in appropriate "Competitive" attire for either Eventing, Dressage, or Show Jumping discipline (found in the discipline rulebook).
- Mount to be thoroughly groomed, reflecting regular care with a healthy coat; no sweat or dirt. Mane and tail brushed with little, if any, dandruff. Sheath or udder showing regular attention. Feet picked out and reflecting regular farrier care. Eyes, nose, lips, dock clean.
- All tack to be safe, clean, and properly adjusted, reflecting regular care/conditioning with metal polished. No jockeys or dust, and all stress points clean.
- Explain reasons for equipment used on own mount.
- Demonstrate proper adjustment and reason for fit of tack used on mount.
- Describe and explain the action of 2 types of snaffle bits and 2 types of curb bits.

____ ES ____ MS ____ DNMS

Date Tested _____

Examiner Signature: _____

LEADING/LONGEING

- Discuss equipment and safety precautions for longeing.
- Discuss the type and length of the longe line used.
- In an enclosed area, longe own mount at walk and trot in both directions on a 20 meter circle, with assistance if necessary. While longeing, demonstrate the correct use of equipment, body position, posture, and voice.

____ ES ____ MS ____ DNMS

Date Tested _____

Examiner Signature: _____

BANDAGING

- Under supervision of Examiner, apply 1 shipping and 1 stable bandage (front and rear diagonal pair), and give reasons for each bandage's use.

____ ES ____ MS ____ DNMS

Date Tested _____

Examiner Signature: _____

KEY: ES = Exceeds Standard

MS = Meets Standard

DNMS = Does Not Meet Standard

C-2 HORSE MANAGEMENT TEST SHEET (Continued)

Candidate Name:

FOOT AND SHOEING

- Discuss the 5 steps in shoeing.
- Identify 5 types of shoes.
- If shod, discuss features of own mount's shoes.

____ ES
____ DNMS
____ MS

CONFORMATION AND UNSOUNDNESS

- Discuss how conformation of own mount is related to its breed.
- Discuss angles of shoulder and hip of own mount.
- Name 5 basic conformation qualities that you want in a mount for your own use and how they affect basic movement and soundness.
- Name, describe outward appearance, and locate the following unsoundnesses: splint, bowed tendon, ringbone, sidebone, navicular, thoroughpin, curb, bone and bog spavin.

____ ES
____ DNMS
____ MS

HEALTH AND MAINTENANCE RECORD BOOK

- Provide a hard copy of mount's Health and Maintenance Record Book that contains records for at least 9 months prior to the test. In addition to the information from the previous level, records must contain more detailed information regarding your mount's specific care to include:
 - 1 page or less description of your mount's history (if known) and daily routine.
 - Tack and equipment used.
 - Any blanketing or special care requirements.

____ ES
____ DNMS
____ MS

STABLE MANAGEMENT

- Discuss 3 concerns for pasture safety and fencing.
- Discuss emergency information that should be posted in all barns.
- Name 3 toxic plants in your area and describe appearance.
- Describe 4 ways to control internal and/or external parasites in pastures and stalls.

____ ES
____ DNMS
____ MS

TRAVEL SAFETY

- Demonstrate how to load and unload, with assistance, an experienced, cooperative mount.
- Name which equine health certificates and/or documents are required to travel in your state.

____ ES
____ DNMS
____ MS

NUTRITION

- Describe own mount's ration when developing fitness, maintaining fitness, taking day off, sick, and roughed out.
- List the 6 classes of nutrients.
- Look at a feed label and identify the percentage of protein and fat. From the ingredients list, identify 1 source of carbohydrates, 1 vitamin, and 1 mineral. (Candidate should bring own label or copy.)

____ ES
____ DNMS
____ MS

KEY: ES = Exceeds Standard**MS = Meets Standard****DNMS = Does Not Meet Standard**

C-2 HORSE MANAGEMENT TEST SHEET (Continued)

Candidate Name:

CONDITIONING

- Discuss the 1 week riding/conditioning schedule contained in your record book. Candidate should show and be able to discuss details of activities, specific exercises, schedule changes (season or weather), feed, fitness, and TPR/recovery rates.
- Define the conditioning principles: progressive loading, peaking, rest, tapering, overloading, aerobic and anaerobic conditioning.
- Measure and record pulse, temperature, and respiration of own mount at rest.

____ ES
____ DNMS
____ MS

LAND CONSERVATION

- Discuss what public land is available to ride on in your county.
- Describe 2 things you can do to be a good steward for public land used for recreation (equestrian activities, hiking, biking, etc.)

____ ES
____ DNMS
____ MS

HEALTH CARE AND VETERINARY KNOWLEDGE

- Discuss immunizations and health requirements appropriate for your area (may refer to record book).
- List 3 prevalent internal parasites in your area. Discuss routine parasite prevention for your mount.
- Discuss causes, signs, and preventative measures for the following: tetanus, rabies, encephalomyelitis, West Nile virus, and scratches.
- Explain the need for the regular care of teeth.
- Identify/describe parts of a horse's mouth: bars, lips, incisors, molars, wolf teeth, and canines.

____ ES
____ DNMS
____ MS

TEACHING

- Bring a letter from DC/CA stating, under supervision, the member is assisting in simple unmounted instructional activities for D-level members. A minimum of 4 hours teaching prior to the test is recommended.
- Assist a D-1 or D-2 member to prepare for turnout in regard to safety.
- Describe the following unsafe equipment and how it might be fixed: loose throat latch, saddle pad not attached, bit too low/too high, worn out stitching, and cracked leather.

____ ES
____ DNMS
____ MS

RIDER SAFETY

- List 5 signs of a concussion.
- Explain 2 ways to cool off a rider during a hot day.
- Explain the importance of the heat index.

____ ES
____ DNMS
____ MS

KEY: ES = Exceeds Standard**MS = Meets Standard****DNMS = Does Not Meet Standard**

COMMENTS (General impressions, suggestions for improvement):

When ALL sections have been tested, final Examiner sign here: _____

ES _____ MS _____ DNMS _____ PRINT EXAMINER NAME: _____ DATE: _____

Sections requiring retesting: (up to total of four)

A candidate may be re-tested as follows:

- Retest to cover not more than four sections of the test.
- A candidate may retest only if the candidate qualifies for a retest by passing the minimum number of sections stated on the test sheet.
- Failure of any section on that day will require retaking the entire test.
- Those testing during the current year have until December 1st of the following year to retest. Candidates must arrange for retests through their DC/CA.

ES _____ MS _____ DNMS _____

Retest Examiner SIGNATURE: _____

DATE: _____



© 2019 The United States Pony Clubs, Inc.

4041 Iron Works Parkway, Lexington, KY 40511

(859)254-7669 ~ www.ponyclub.org

Copying permitted for internal use only by members and volunteers of
The United States Pony Clubs, Inc.

****Revised January 2020****