

**UNITED STATES PONY CLUBS
POLICY STATEMENT**

SUBJECT: COMMITTEES OF THE BOARD OF GOVERNORS
POLICY NO: 1250

EFFECTIVE DATE: 5/2/93
REVISED DATE: 5/19/18

I. PHILOSOPHY:

In order to effectively accomplish its mission, the Board of Governors realizes that establishing committees of the Board, as authorized by Article 6 of the By-Laws, is necessary to accomplish certain tasks that are impractical for the Board acting as a committee of the whole to handle.

II. POLICY STATEMENT:

The policy of the Board of Governors is that committees of the Board be established as deemed appropriate by the Board of Governors.

III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:

A. The appointment of an Executive Committee, Advisory Committee, Nominating Committee, Audit Committee, and the Equine Symposium Convention Committee shall not be covered by this policy.

B. Committees of the Board shall be created by Board resolution that establishes the name, nature, function and tenure of said committees.

C. *Membership*

1. The President of USPC shall nominate committee members and a committee chairperson to be ratified by the Board of Governors no later than the first Board meeting of the Corporation at the USPC Annual Convention.
2. Committee Chairs must be in compliance with Policy 0721 (Background Check for Volunteers).
3. Committee members must be Corporate or Life Members of USPC, Inc. And be in compliance with Policy 0710 (Conflict of Interest).
4. Committee membership shall ideally consist of at least five (5) and

no more than nine (9) members.

5. Committee membership shall be limited to three (3) consecutive years unless the individual is appointed Chairperson of the Committee. In unusual circumstances, after the three-year term expires, the committee member may be reappointed annually with the approval of the Board. However, no member may serve more than six (6) consecutive years on a committee unless appointed Chairperson, see # 6 below.
 6. Committee Chairpersons may serve for three consecutive years. In unusual circumstances, after the three-year term expires, the Chairperson may be reappointed annually with the approval of the President. However, no member may serve more than six (6) consecutive years as Chairperson on a committee.
 7. During the last year of any Chairperson's term, the President may designate a Chairperson-elect for that Committee.
 8. Approximately one-third of the Committees members shall revolve off the committee each year so as to provide both continuity and innovation to the work of the committee.
 9. In addition to the committee members, the Chairperson may appoint annually up to two (2) resource people for a (1) year term, who will serve in an advisory capacity. Resource people are not members of the committee, but may participate in committee work and deliberations of the committee.
 10. The President of USPC, unless he/she is already on the committee, and the Executive Director, or his/her designate shall be ex-officio members of all Board committees.
- D. The Chairperson shall make the committee reports to the Board for each meeting, and as requested.
- E. Resolutions creating committees under this policy shall be attached to this policy as attachments.

IV. DELEGATION OF AUTHORITY:

- A. The President shall have oversight of this policy.

V. **ENACTMENT:**

A handwritten signature in black ink that reads "Cynthia S. Pizer". The signature is written in a cursive, flowing style.

Established: _____ Date: 3/27/97

Board President

VI. **ATTACHMENTS:**

- A. Governance Committee
- B. Marketing and Communications Committee
- C. Finance Committee
- D. Development Committee
- E. Strategic Planning Committee
- F. Volunteer Development Committee
- G. Safety Committee