

**UNITED STATES PONY CLUBS
POLICY STATEMENT**

SUBJECT: USPC Riding Center Program

EFFECTIVE DATE: 1/30/11

POLICY NO: 3000

REVISED DATE: 10/29/16

I. PHILOSOPHY:

In order to provide increased opportunities for Members to access the Pony Club program the Board of Governors recognizes the need for additional formats for the delivery of the USPC instructional program.

II. POLICY STATEMENT:

The policy of the Board of Governors is to allow for contractual agreements between USPC and Operators of independent riding facilities for the purpose of providing a license to teach the USPC Curricula to eligible clients (USPC Members) of the facility and for the use of USPC materials and resources.

III. AMPLIFYING INSTRUCTIONS AND GUIDELINES:

A. The Facility Operator must enter into a contractual agreement with USPC that extends from the period of January 1st- December 31st and is renewable annually through the USPC National Office.

- The Facility Operator agrees to abide by the terms of the contract agreement and pay all associated fees by stated deadlines.

B. An eligible client of the facility shall be defined as a person who is a Member of USPC and one of its Regions, in accordance with USPC National and Regional By-Laws and Policies, including having paid any and all fees associated with becoming a member.

C. Riding Center Programs **do not** fall under the umbrella of the USPC 501(c) (3) tax exempt status.

D. The Facility Operator will serve as the Center Administrator (CA), or appoint an individual to serve in this capacity.

- The CA is the Chief Administrator and Instructional Coordinator of the Riding Center Program activities.

IV. DELEGATION OF AUTHORITY:

- A. The Executive Director shall have responsibility for this policy.
- B. The Board of Governors and the President shall have the oversight of this policy.

V. ENACTMENT:



Established: _____ Date: 1/30/2011
Board President