

UNITED STATES PONY CLUBS, INC.

Resolution # 12

Effective Date: 10/22/2022

SUBJECT: REGIONAL RESOURCE COMMITTEE

I. MEMBERSHIP: Each Committee Member is to be committed to the improvement of USPC in an expert or contributory way.

1. **Appointments:** Committee Chairs and Members are nominated by the Vice President of Regional Administration (VPRA) and Chairs are confirmed by the Board of Governors no later than the first meeting of the Board of Governors following the Meeting of the Corporation at the Annual Convention. Committee Members are approved by the VPRA.

2. **Terms:** Committee membership is a one-year term that can be renewed annually for a maximum of five (5) consecutive years. Committee Chairs may serve for a maximum of three (3) consecutive years as chairperson.

3. **Committee Number:** The number of members should typically be between 5-10 persons.

4. **Requirements:** Each Committee Member must be a Corporate or Life Member of USPC, Inc. and comply with Policy 0710, Conflict of Interest and Code of Ethics, and sign the Committee Member Agreement. The Committee Chair must also comply with Policy 0900, Member and Volunteer Safety and Protection, including satisfactory completion of a USPC Background Check and required training

5. **Specific Membership of Committee:** In general, Committee Members will have expertise, education, or experience in Club/Center and/or Region-level USPC leadership. The VPRA or Committee Chair may determine other qualifications or criteria based on the Committee's tasks. The Committee ideally includes an Adult Member of a Club or Center, a National Youth Board Member, and a current or former Riding Center Administrator or Assistant Center Administrator.

II. Reporting: The Regional Resource Committee reports to the VPRA. A written report is expected at least three times per year, usually prior to the submission of the VPRA's report to the Board of Governors, in a format as decided by the VPRA. The VPRA may also require additional reports, written or oral.

III. Duties and Responsibilities:

1. Advise and assist the VPRA.
2. Serve as liaisons to regions or clusters of regions to support communication between Regions and Clubs/Centers and the VPRA.
3. Respond to identified membership trends or leadership needs, advising the VPRA of results as needed, and making recommendations when appropriate.
4. Work with other organizations (e.g., Dressage for Kids, IEA, 4H, USEA, etc.) to develop ways to mutually enhance membership, in coordination with other USPC Committees, Directors, and offices.
5. Provide representation to other USPC national-level committee(s) as directed or assigned by the VPRA.
6. Complete other projects as identified or assigned by the VPRA.